

AGENDA
LICENSING AND REGULATORY AFFAIRS
COMMITTEE

Date: Thursday, 12 May 2016

Time: At the conclusion of the annual Council meeting

Venue: Collingwood Room - Civic Offices

Members: Thoses Councillors appointed to the Committee at the annual meeting of the Council to be held on 12 May 2016.



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 22 March 2016.

3. Appointment of Licensing Panel

The Committee is reminded that it has decided to appoint a Licensing Panel with rotating membership to hear and determine various applications under the Licensing Act 2003, applications to drive or operate hackney carriage or private hire vehicles and applications under the Gambling Act 2005. Members are reminded that, under the provisions of the Licensing Act 2003, such a Panel may only comprise three members. The Committee is required to appoint members to the Licensing Panel for 2016/17 and is recommended to:-

- (a) appoint the Chairman of the Panel from among members of the Licensing and Regulatory Affairs Committee; and
- (b) confirm the continuation of the previous arrangements whereby the Licensing Panel comprise the Chairman and two other members of the Licensing and Regulatory Affairs Committee appointed on a rotating basis, subject to their having completed the necessary training.

4. Appointment of Trading Concessions Panel

The Committee is reminded that it has decided to appoint a Trading Concessions Panel to deal with occasional issues arising from the grant of catering concessions in West Street, Fareham. The Committee is invited to appoint the Panel for 2016/17 and is reminded that last year the Panel comprised five members (Councillors Miss S M Bell, Mrs P M Bryant, T M Cartwright, Mrs M E Ellerton and Mrs K Mandry). The Committee will be advised at the meeting on the allocation of seats to political groups. The Committee will then be invited to appoint members in accordance with groups' wishes and may proceed to appoint a Chairman from among those members appointed to the Panel.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
3 May 2016

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FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 22 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

(Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, T J Howard,
L Keeble, A Mandry, Mrs K Mandry, D J Norris and
R H Price, JP

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Cartwright, Ford, JP and Mrs Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 3 February 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced to the Committee that due to an administrative error an item titled 'Presentation from Uber' had been missed off of the published agenda for this meeting.

The Head of Environmental Health addressed the Committee and explained that the presentation is not for the Committee to make a decision on, nor is it a Fareham Borough Council presentation therefore it would be acceptable to continue to with the presentation.

The Chairman welcomed Fred Jones from Uber to the meeting, who gave the Committee a brief presentation on how their services works and how it differs from the taxi services currently operating in the Borough.

The Committee thanked Fred Jones for his very informative presentation.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17

The Committee considered a report by the Head of Environmental Health which reviewed the Committee's work programme for 2015/16 and proposed a draft work programme for 2016/17.

The Head of Environmental Health gave the Committee an opportunity to put forward suggestions for the 2016/17 work programme. The Chairman suggested that the report on Spending Plans for 2017/18 be added to the work programme for the 22 November meeting.

Councillor Price requested that a presentation be added to the 2016/17 work programme giving a greater detail on the work undertaken by the Environmental Health department. The Head of Environmental Health suggested that the proposed report on an update of the Fareham and Gosport

Environmental Health Partnership for March 2017 be changed to a presentation that would encompass the information requested by Councillor Price.

RESOLVED that the Committee:-

- (a) note the progress report on the Licensing and Regulatory Affairs Committee Work Programme for 2015/16, attached as Appendix A to the report; and
- (b) subject to the inclusion of the Spending Plans report for the 22 November 2016 meeting and the change of the proposed report on the Fareham and Gosport Environmental Health Partnership to be a presentation, the proposed work programme for 2016/17 be approved.

7. UPDATE ON FAREHAM AND GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP

The Committee considered a report by the Head of Environmental Health which gave an update on Fareham and Gosport Environmental Health Partnership.

The Committee noted the excellent progress made with the Partnership, and noted that the biggest challenge for the Partnership will be in regarding trying to align the fees and charges for both Council's. The Head of Environmental Health informed the Committee that this would be discussed at the next Partnership meeting on 25 May 2016, but warned members that this would be a lengthy process as Fareham Borough Council and Gosport Borough Council have very different Committee structures and therefore both deal with fees and charges in a different way.

RESOLVED that the Committee note the progress of the Fareham and Gosport Environmental Health Partnership and the challenges facing the Partnership in relation to fees and charges.

(The meeting started at 6.00 pm
and ended at 7.07 pm).

